

1. SUMMARYSUMMARY

This document details requirements associated with high risk construction work.

2. DEFINITIONS

High Risk Construction Work

High risk construction work is defined as, construction work that:

- Involves:
 - A risk of a person falling more than 3 metres;
 - The use of explosives;
 - Or is likely to involve the disturbance of asbestos;
 - Structural alterations or repairs that require temporary support to prevent collapse;
 - Demolition of an element of a structure that is load-bearing or otherwise related to the physical integrity of the structure;
 - Tilt-up or precast concrete;
 - Diving work.

- Is carried out in or near:
 - A confined space;
 - A shaft or trench with an excavated depth greater than 1.5 metres or a tunnel;
 - Pressurised gas distribution mains or piping;
 - Chemical, fuel or refrigerant lines;
 - Energised electrical installations or service;
 - Water or other liquid that involves a risk of drowning;

- Is carried out:
 - On a telecommunication tower;
 - In an area that may have a contaminated or flammable atmosphere;
 - On, in or adjacent to a road, railway, shipping lane or other traffic corridor that is in use by traffic other than pedestrians;
 - In an area of the workplace in which there is any movement of powered mobile plant;
 - In an area in which there are artificial extremes of temperature.

3. OBJECTIVES

Bartsch Builders is committed to ensuring the health and safety of workers by managing the risks associated with the carrying out of high risk construction work and ensuring that a Safe Work Method Statement is prepared for this type of work.

4. RESPONSIBILITIES

POSITION	RESPONSIBILITY
Office Manager	Ensure this procedure is maintained to reflect Bartsch Builders expectations Ensure this procedure is communicated to employee (where relevant)
Office Manager	Assist the Director in maintaining and communicating the procedure
Project Supervisor	Ensure tasks \ activities \ operations are completed in compliance with this procedure
Employees / Sub Contractors	Comply with the procedure and or any reasonable request by management unless it is unsafe to do so. Communicate any suggestion, errors, omissions associated with this procedure to management

Page Number:	1 of 2	Document Number:	PRO 012	Parent Document:	WHS PROCEDURES
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5. PROCEDURE \ PROCESS

Safe Work Method Statements

Prior to commencement of the high risk construction work or other specified work task, Bartsch Builders will ensure a Safe Work Method Statement (SWMS) is prepared.

The SWMS will:

- Identify work that is high risk construction work;
- Break the work task/activity into sequential steps;
- Specify hazards relating to those steps and their associated risks;
- Describe the control measures to be implemented;
- Describe how the control measures are to be implemented, monitored and reviewed.

Workers engaged to undertake the high risk construction work or other specified work tasks will be required to sign the SWMS as confirmation of having read and understood the SWMS content.

A copy of the SWMS will be provided to the principal contractor prior to the commencement of work and the responsible person will be available to discuss and if necessary make changes to the requirements of the SWMS with the principal contractor if required.

Where work is not being carried out in accordance with the SWMS, work will be stopped and the SWMS reviewed and if necessary revised and work recommenced in accordance with the SWMS.

The existing SWMS is to be reviewed, and if necessary revised, if any of the following occurs:

- Task/activity changes;
- New operations are introduced;
- The work site changes;
- A new hazard is identified or new information about the hazard becomes available;
- A notifiable incident occurs;
- A control measure does not control the risk;
- A request for review is received by the principal contractor or a health and safety representative.

A copy of the SWMS will be kept until work is completed or if a notifiable incident occurs in connection to the work to which the SWMS relates, for at least 2 years after the incident.

Where Bartsch Builders is a Principal Contractor

A responsible person will be nominated to liaise with subcontractors regarding the high risk construction work or other specified work task.

The responsible person may at times seek to ensure:

- Workers engaged to undertake the high risk construction work or other specified task are competent to do so (this includes checking of high risk work licenses) and have had the requirements of the SWMS explained to them;
- That work is carried out in accordance with the SWMS.

A copy of the SWMS will be provided to Bartsch Builders as Principal Contractor prior to the commencement of work.

Page Number:	2 of 2	Document Number:	PRO 012	Parent Document:	WHS PROCEDURES
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