



Bartsch Builders is committed to ensuring the health and safety of workers by managing the risks associated with carrying out work on a construction project.

Bartsch Builders acknowledges that risks associated construction projects, particularly relating to the interaction and coordination of a number of contractors and subcontractors can be complex and require effective management.

As such, Bartsch Builders will ensure that a Safety Management Plan (SMP) is prepared for all projects over \$450,000 where it is required to do so:

- As the principal contractor of a construction project;
- By the principal contractor of a construction project.

A SMP is a written document setting out the arrangements for managing health and safety on a construction project and will assist to manage risks on a construction project. Bartsch Builders will ensure that a written SMP is developed for a construction project prior to commencement of work on that project

The SMP will include, as a minimum:

- Names, positions and health/safety responsibilities of persons who hold specific health and safety responsibilities for the project;
- Arrangements for consultation, cooperation and coordination of activities between Organisations working on the project;
- Arrangements for managing work health and safety incidents should any occur;
- Any health and safety rules specific to the project and the arrangements for informing all persons working on the project of these rules;
- Arrangements for the collection, assessment, monitoring and review of SWMS's.

Bartsch Builders will ensure that, so far as is reasonably practicable, workers engaged or whose activities are directed by Bartsch Builders are informed of the content of the SMP and that they may inspect the SMP.

Bartsch Builders will ensure that the SMP is reviewed on a regular basis and where necessary revise the SMP so that it is kept up to date.

A review will also be undertaken:

- Before any change is made to the way construction work is carried out;
- Before a new system of work is introduced;
- Before the place where the work is being carried out is changed;
- If a new hazard or risk is identified;
- If a control measure does not control the risk;
- If a health and safety representative requests a review.

Where an SMP is revised, Bartsch Builders will ensure, so far as is reasonably practicable, workers engaged or whose activities are directed by Bartsch Builders are informed of the revisions.

A copy of the SMP will be kept until the project is completed or if a notifiable incident occurs in connection to the project, for at least 2 years after the incident.

Page Number:	1 of 1	Document Number:	PRO 002	Parent Document:	PROCEDURES
First Issued:	11.01.2018	Last Reviewed:	11.07.2019	Next Review:	11.07.2020
Version:	1.0	Owner:	Bartsch Builders	Authorisation:	Kristie Bartsch
This document is uncontrolled when printed.					